



PREESALL TOWN COUNCIL

27th February 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Civic Events and Celebrations Committee on Tuesday 3rd March 2026 at 7pm in Preesall Youth & Community Centre Lancaster Road, Preesall.

A handwritten signature in black ink, appearing to read 'Debbie Smith', written in a cursive style.

Debbie Smith
Clerk

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Election of Chair

Following the resignation of Cllr Hayes as chair of this committee a new chair needs to be **resolved**.

2 Apologies for absence

3 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

4 Minutes of last meeting

Committee members are asked to **consider** and **approve** as a correct record the minutes of the meeting held on held on 12th February 2026. (emailed)

5 Public participation

The Chair will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Chair will ask councillors **to agree** to reconvene the meeting.

6 May Day 2026 – Monday 4th May

The committee are asked to **review** and **discuss** all tasks in progress for this event in the order within appendix A (can be found at end of the agenda) and to **resolve** any actions, timelines and owners of the actions going forward.

The committee are asked to **resolve** any agenda items for the full council meeting held on 9th March 2026 in relation to May Day 2026.

7 Lancashire Landings – Saturday 25th April 2026

The committee are asked to **review** and **discuss** all tasks in progress for this event in the order within appendix C (can be found at end of the agenda) and to **resolve** any actions, timelines and owners of the actions going forward.

The committee are asked to **resolve** any agenda items for the full council meeting held on 9th March 2026 in relation to Lancashire Landings.

8 Commonwealth Day – Monday 9th March

The committee are asked to **review** and **discuss** all tasks in progress for this event in the order within appendix D (can be found at end of the agenda) and to **resolve** any actions, timelines and owners of the actions going forward.

9 Date of next meeting to be confirmed

APPENDIX A – MAY DAY EVENT 4th MAY 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
	5 (2025 26)	Ask if Stalmine Scouts would like to attend	Report back at the next meeting	Clerk – Debbie Smith
	5 (2025 26)	Ask Stalmine council if they wish to have a table	Report back at next meeting / to email details to Stalmine council	Clerk – Debbie Smith
	5 (2025 26)	Ask if Stalmine Primary would like to participate in the May Pole dance	Report back at the next meeting / possibility of borrowing a May Pole from Carters School to practice.	Clerk – Debbie Smith
	5 (2025 26)	Medals for May Pole dancers	When attendance numbers are confirmed, an order will be placed with Hambelton Medals	Clerk – Debbie Smith
	5 (2025 26)	To contact Stalmine Primary	To discuss if school band (Rock Steady) wish to attend	Clerk – Debbie Smith
	5 (2025 26)	To contact Stalmine Primary	To ask if they wish to have any stalls/games at the event/ reminder to use their own liability insurance	Clerk – Debbie Smith
	5 (2025 26)	Check if Carters School will lend may pole to Stalmine	To enquire, and co-ordinate delivery of may pole to Stalmine school -	Clerk – Alan Whalley
	5 (2025 26)	Comms with the police	To ask if they wish to offer bike stamping	Clerk – Alan Whalley
	5 (2025 26)	Comms with poo patrol	To ask if they wish to attend	Clerk – Alan Whalley
	5 (2025 26)	Gazebo	To investigate the cost of 3m x 3m with sides and water weights, possible PTC signage on the gazebo, to be placed on full council March agenda	Clerk – Alan Whalley
	5 (2025 26)	Enquire about having birds of prey	Ask about attendance/ how much?	Clerk – Alan Whalley
	5 (2025 26)	Comms with Warren Cummings (fair and food van)	Allan Whalley has left a message with him to call him back. To chase up and confirm what rides will be available	Clerk – Alan Whalley
	5 (2025 26)	Written to OWSAC, FOKEL and left voice mail for Wyre juniors re: stalls	To chase up and report back at the next meeting	Clerk – Alan Whalley
	5 (2025 26)	Coastguard awaiting confirmation	To chase up and report back at the next meeting	Clerk – Alan Whalley
	5 (2025 26)	Face painter awaiting confirmation	To chase up and report back at the next meeting	Clerk – Alan Whalley
	5 (2025 26)	Comms with porta loo company	To pass on Cllr Phil Ormes number to the company to open the gate	Clerk – Alan Whalley
	5 (2025 26)	Awaiting confirmation from Hambelton Primary on attendance for may pole dance	To chase up and report back at the next meeting	Clerk – Alan Whalley
	5 (2025 26)	Enquire if the youth group wish to have a stall	Report back at the next meeting	Cllr P Orme
	5 (2025 26)	Enquire about Tai Chi attending	Report back at the next meeting	Cllr P Orme
	5 (2025 26)	Enquire about having line dancers	Report back at the next meeting / ask if they wish to put on a workshop get public involved	Chair – Andrew Hayes
	5 (2025 26)	Enquire about petting zoo	Report back at next meeting / ask about liability	Cllr S Dobbie

			insurance/ own barrier for animals/ hand sanitizer	
	5 (2025 26)	Book Trauma kit from Wyre B	To be collected Thursday 30 th April	Cllr T Johnson
	5 (2025 26)	To contact St Aidan's	Discuss about school band attending	Cllr T Johnson

APPENDIX C – LANCASHIRE LANDINGS 25th APRIL 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
LANCASHIRE LANDINGS	7 (2025 26)	Awaiting reply from British Legion	To inform committee of any updates at next meeting	Cllr T Johnson
	7 (2025 26)	Contact Reenactors	To inform committee of any updates at next meeting	Cllr T Johnson
	7 (2025 26)	List of invites	To create list of invites and contact details to be given to the clerk	Cllr T Johnson
	7 (2025 26)	Contact Alister about the last post	To inform committee of any updates at next meeting	Cllr T Johnson
	7 (2025 26)	To write a small explanation to commemorate the event	To be read out at the event	Cllr T Johnson
	7 (2025 26)	To complete a final version of the information board to be displayed one to be displayed at NatWest shelter, one at Middle shelter on the sea bank area.	To take design to Astra Signs	Cllr T Johnson Cllr P Orme
	7 (2025 26)	Completed information board	To get costings from Astra Signs, if it is over £100 to go on the March's full council agenda for resolution. To inform committee of information.	Cllr P Orme
	7 (2025 26)	Stone plaque to be placed in the gardens	To get quote for work from Wyre Memorials, report back to the committee, to be placed on full council agenda for resolution.	Cllr P Orme
	7 (2025 26)	Fusiliers Flag	To look at the cost of the flag and inform committee at the next meeting	Cllr P Orme
	7 (2025 26)	Where to celebrate afterwards for tea/coffee	Committee members to speak to the Working Mans club and the Bourne Arms	Working Mans club – Cllr A Hayes Bourne Arms – Cllr P Orme
	7 (2025 26)	Send out reminders to council members to attend the event	Send out the date to councillors, with time and details to be confirmed	Clerk – Alan Whalley
	7 (2025 26)	Send out confirmed details to councillors	After the next civic events meeting when details are confirmed email members	Clerk- Debbie Smith

APPENDIX D – COMMON WEALTH DAY

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
COMMON WEALTH DAY	N/A	To speak to Saint Aidan's school if they wish to attend	To inform committee of any updates at next meeting	Cllr T Johnson
	N/A	Church representative to attend	To ask Pam to say a few words at the event	Cllr P Orme
	N/A	Raise the flag	To raise the flag at 10.am	Cllr P Orme
	N/A	Send out reminders to council members to attend the event	Email members as soon as possible	Clerk – Alan Whalley